

From: [Nicklas, Bill](#)
To: [Scott, Ruth](#)
Subject: RE: Need licensing information
Date: Friday, December 20, 2019 4:30:22 PM
Attachments: [image001.png](#)

You'll have to fill me in on this. Rooming house licenses are not issued by the Clerk.

From: Fazekas, Lynn <Lynn.Fazekas@CITYOFDEKALB.com>
Sent: Friday, December 20, 2019 4:26 PM
To: Scott, Ruth <Ruth.Scott@CITYOFDEKALB.com>
Cc: Nicklas, Bill <bill.nicklas@CITYOFDEKALB.com>; Smith, Jerry <Jerry.Smith@CITYOFDEKALB.com>
Subject: Need licensing information

Ruth,

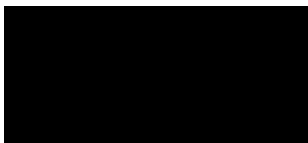
Finance staff have some information about these rooming house licenses you are suddenly sending me, and they share what they have. Unfortunately, it is not enough. I require a look at more documentation, minimally applications, email communications, and receipts. Let me know if you are willing to provide this access and when.

Lynn Fazekas | City Clerk

City of DeKalb | 200 South Fourth Street | DeKalb, IL 60115

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From: [Scott, Ruth](#)
To: [Frantz, Amy](#); [Ramirez, Kayilae](#)
Cc: [Nicklas, Bill](#); [Munch, Raymond](#)
Subject: Rooming House and Fire Life Safety Licenses
Date: Thursday, December 26, 2019 8:30:19 AM

Dear Amy and Kayilae,

Moving forward, all rooming house and fire life safety licenses will be signed by the City Manager.

Please feel free to contact me, Ray or Bill if you have any questions.

Ruth A. Scott

Executive Assistant

City of DeKalb

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